

Proxy Instructions for Parents/Guardians

Email #1

From: <registrar@bucks.edu>

Subject: You now have access to Student Name's account at Bucks County Community College.

Dear Parent Name,

You have been granted proxy access to Student Name's account at Bucks County Community College. Your username and password will be sent in a separate email. You'll be able to access your student's information here: <https://parentproxy.bucks.edu/student>

The following login has been created for your use at Bucks County Community College. Your temporary password will arrive by a separate email.

Username: **parentusername**

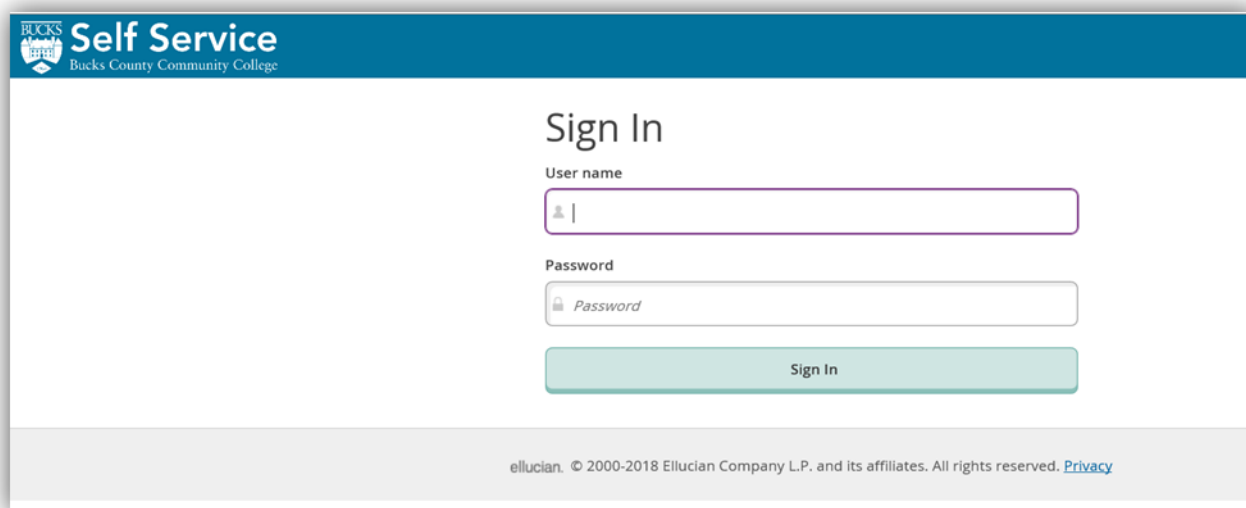
Email #2

From: <registrar@bucks.edu>

Subject: Here is the password for your new account at Bucks County Community

Here is your temporary password for the login you received earlier from Bucks County Community College. You will need to change the password upon your initial login. If you have any questions, please email registrar@bucks.edu or call 215-968-8000 (option #1). Password:password

Parent/Guardian Proxy Log In: <https://parentproxy.bucks.edu/Student/Account/Login>. Enter username and password received in the emails.



The screenshot shows the 'Self Service' portal for Bucks County Community College. The page title is 'Sign In'. It features two input fields: 'User name' and 'Password'. The 'User name' field contains a vertical bar character '|'. The 'Password' field contains the text 'Password'. Below the fields is a teal 'Sign In' button. At the bottom of the page, there is a footer with the text: 'ellucian. © 2000-2018 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)'.

Please change your password when logging in for the first time.

BUCKS Self Service
Bucks County Community College

Change Password

Please enter your user name, current password, and new password.

! Your password has expired. Please choose a new password.

User name

Current password

New password

Confirm new password

[Change Password](#)

BUCKS Self Service
Bucks County Community College

Change Password

✓ Your password has been successfully changed.

[Please sign in using your new password to continue.](#)

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Enter your username and the password you selected.

BUCKS Self Service
Bucks County Community College

Sign In

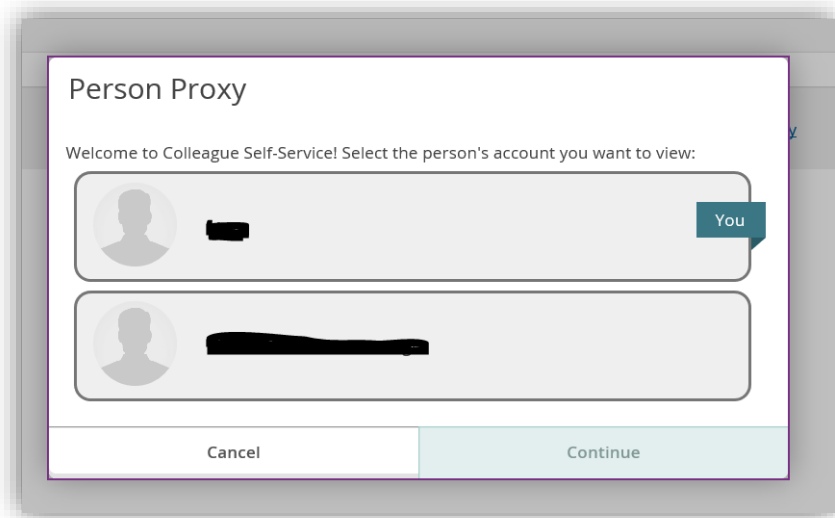
User name

Password

[Sign In](#)

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Please select your student's name to view your student's information pages and account. Click continue.



The screen will display the information pages your student has given you access to view.

